



TRUMBULL COUNTY
Mental Health and Recovery Board

Board Meeting Minutes
January 18, 2022 4:30 PM

Members Present: Virginia Cluse, Carol Henderson, Lance Grahn, Jane Boutwell, Charles Baldwin, Carl Clark, Thomas Harwood, Louise Kline, Rachel Nader, Maria Placanica, David Spies, Judith Toles, Deborah Tominey

Members Absent: Cindy Klein, Larry Pavone, Julia Wike, John Wilson

Staff Present: April Caraway, Katie Cretella,* Crystal Crites, Laura Domitrovich, Carol Holmes-Chambers,* John Myers, Patricia Shepherd and Lauren Thorp*

Guests Present: Joe Shorokey,* Alta; Matt Kresic,* Cadence Care; Tammy Weaver,* Coleman; Vince Brancaccio,* Help Network; Gary Seech,* Glenbeigh; Renee Klaric,* Valley Counseling

*Denotes Virtual Attendees

Preliminary

1. President Virginia Cluse called the meeting to order at 4:30 PM.
2. Pledge of Allegiance.
3. Secretary Jane Boutwell called the roll of members and certified that a quorum was present.
4. David Spies made a motion, seconded by Judith Toles, to approve the November 16, 2021 Board meeting minutes. The motion passed unanimously.

Report from the Executive Director

1. State Update – ED Caraway highlighted the Ohio BH Crisis Services Data Collection report contained in the Board packet. The report was submitted in December as required. Caraway stated a new crisis outreach program has begun in partnership with the Trumbull County Coroner’s Office. She recently spoke with two families who lost a loved one to an overdose. Families experiencing this type of loss appear to need support and access to resources. ED Caraway also shared the BH 2022-23 Goals that the Ohio Association of County Behavioral Health Authorities compiled. The goals are shared with state legislatures and other partners. ED Caraway noted that state level meetings continue to be virtual.
2. Local Update – ED Caraway introduced Carol Holmes-Chambers as the new Children’s Program Coordinator. ED Caraway then asked Board members to fill out the Board Effectiveness survey. Results will be shared at a future meeting. Next, ED Caraway reported that the FY2021 Annual Report was accepted by the TC Commissioners and OhioMHAS. ED Caraway then asked Katie Cretella to speak on the \$5,000 grant received by the Board. Katie Cretella, Director of Clinical Services, said that it is a strength based Transformational Leadership grant. Laura Domitrovich assisted with writing the grant that will benefit the TC Suicide Prevention Coalition. ED Caraway then spoke of the 120-day notices that are required by Section 340 of the Ohio Revised Code. A draft notice was in the Board packet. She stated that the notices are individualized by agency and services funded by state or federal funds are dependent upon continued funding by those sources.

ED Caraway then moved on to the three-year Griffin Technology contract. She recognized two decades of services provided by the current IT consultant, Tracie Delpuppo, and explained that a Board of our size needs more depth in IT services going forward. Griffin Technology has provided services to the Lake and Geauga Boards for many years. Most work can be done remotely with a 15-minute response time, and they can be on site within an hour. Several Board members commented on their support for moving forward with the new contract.

3. Finance Report – Patricia Shepherd reviewed the November and December 2021 unaudited Revenue and Expenditure Reports. CFO Shepherd also discussed the first quarter reports for the HUD grants beginning October 1, 2021, with cash activity reports, and the annual grant report for the prior full period from October 2020 through September 2021. Next, CFO Shepard noted that the Recovery House line on the fifth page of November’s report shows a reduction of \$23,240, which is the result of expenses originally classified as board funded that are now reimbursable under the State Opioid Response Grant. CFO Shepherd also noted that the December report reflects the revised budget approved at the November Board meeting. With the new budget projected revenue was increased by \$292,743 and projected expenditures increased \$413,028, of which \$16,611 was in administrative costs.

Committee Reports

1. Addictions and Mental Health Program Committee – Vice President Carol Henderson summarized the January 4, 2022 meeting, highlighting some of the presentations as reflected in the minutes. ED Caraway reported that we ordered 1500 COVID test kits provided free to our system through OhioMHAS. At today’s meeting with OhioMHAS it was reported that the majority of the kits designated for the behavioral health system have been redirected to the school systems.
2. Budget and Finance Committee – Treasurer Lance Grahn stated there was no meeting.
3. Administrative Committee –Chairperson Rachel Nader stated there was a meeting on January 11, 2022 to review policies and revisions to the Board’s By Laws. The Committee approved the changes and will now put them up for Board approval.

Announcements/Community Partnerships/Information

1. ED Caraway called attention to the Tribune article in the handout regarding CIT.
2. ED Caraway highlighted the OACBHA article, “Recognizing & Treating Youth Traumatic Stress.” Caraway stated, recently Laura Domitrovich and Carol Holmes-Chambers went to Liberty schools where Carol made a parent’s night presentation about increased stress and thoughts of suicide.
3. ED Caraway called attention to the Business Journal article about the “Unmute the Uncomfortable” symposium. Caraway encouraged Board members to sign up to attend.

New Business

1. Charles Baldwin made a motion to approve the November 2021 Revenue and Expenditure Report held subject to audit. Thomas Harwood seconded the motion, which passed unanimously.
2. Carol Henderson made a motion to approve the December 2021 Revenue and Expenditure Report held subject to audit. Maria Placanica seconded the motion, which passed unanimously.
3. Maria Placanica made a motion to approve entering into a consulting contract with Griffin Technology Group. Judy Toles seconded the motion, which passed unanimously.
4. Carol Henderson made a motion to remove Katie Cretella, formerly with Coleman Behavioral Health, as a Health Officer. Thomas Harwood seconded the motion, which passed unanimously.

5. Judy Toles made a motion to approve the updated Board policies recommended by the Administrative Committee of the Board. Charles Baldwin seconded the motion, which passed unanimously.

President Cluse opened the floor for additional topics.

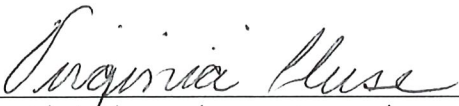
ED Caraway informed the Board that John Wilson's mother passed away and she would email any service information to the Board.

Carol Henderson shared she recently assisted a person experiencing homelessness and asked about housing options for a person without an ID. ED Caraway stated that they can go to the Youngstown Rescue Mission, Warren Family Mission and Christy House. The Christy House will work with the Board to accept someone without an ID. Judy Toles asked how long someone can stay and Caraway replied, thirty days but can extend to forty-five.

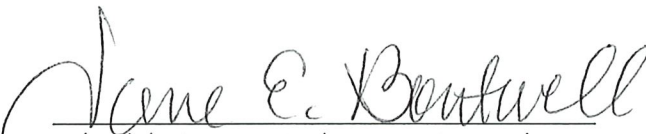
Adjournment

At 5:11 PM Carl Clark made a motion to adjourn the meeting. Carol Henderson seconded.

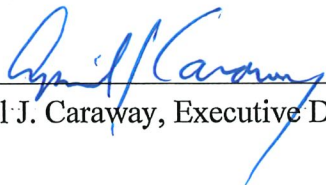
Next Board Meeting – February 15, 2022 at 4:30 PM



Virginia Cluse, President



Jane Boutwell, Secretary



April J. Caraway, Executive Director

2-16-2022

Date

